

***City of York Board of Architectural Review***  
***Minutes***  
***March 4, 2019***

Members present:

Chairperson Ed Wood  
Diane Hanlon  
Gene Gaulin  
Quinn Witte  
Beth Bailey  
Gary Stewart  
Linda Lowman

Members absent:

Others present:

Planning Director Breakfield  
Zoning Administrator Blackston  
(see sign-in sheet)

Chairperson Ed Wood called the meeting to order at 6:30 p.m.

**The first item of business** was approval of the draft Minutes from the February 4, 2019 meeting. Upon a Motion by Gene Gaulin, seconded by Quinn Witte, the Board unanimously approved the Minutes as submitted.

**The second item of business** was consideration of a certificate of appropriateness (COA) application for signage at 13 A East Liberty Street (Salon 803).

Planning Director Breakfield reminded the Board of requirements from the Historical District Construction Design Standards (HDCDS).

Per the evaluation process detailed in the HDCDS, the Board made the following findings of facts regarding the proposal:

1. The subject property is historic and located in a largely-intact, historically, architecturally, and culturally-significant area.
2. The subject certificate of appropriateness application complied with the HDCDS.

After discussion and upon a Motion by Linda Lowman, seconded by Gene Gaulin, the Board unanimously approved the application as submitted.

**The third item of business** was consideration of a certificate of appropriateness (COA) application for signage at 122 North Congress Street (Hoof & Barrel).

Planning Director Breakfield reminded the Board of requirements from the Historical District Construction Design Standards (HDCDS).

Per the evaluation process detailed in the HDCDS, the Board made the following findings of facts regarding the proposal:

1. The subject property is historic and located in a largely-intact, historically, architecturally, and culturally-significant area.
2. The subject certificate of appropriateness application complied with the HDCDS.

After discussion and upon a Motion by Gene Gaulin, seconded by Quinn Witte, the Board unanimously conditionally approved the application stating it would like the sign to be placed between the two brick columns with lanterns on each side.

By affirmation, the Board also approved the proposed roof color for the overall building to be dark bronze.

**The fourth item of business** was consideration of a certificate of appropriateness (COA) application for signage at 25 South Congress Street (Southern Touch Bakery).

Planning Director Breakfield reminded the Board of requirements from the Historical District Construction Design Standards (HDCDS).

Per the evaluation process detailed in the HDCDS, the Board made the following findings of facts regarding the proposal:

1. The subject property is historic and located in a largely-intact, historically, architecturally, and culturally-significant area.
2. The subject certificate of appropriateness application complied with the HDCDS.

After discussion and upon a Motion by Linda Lowman, seconded by Quinn Witte, the Board unanimously approved the application as submitted with the exception of the travel signage being placed only inside of the building.

**The fifth item of business** was consideration of a certificate of appropriateness (COA) application for signage at 61 North Congress Street (Corner Roost).

Planning Director Breakfield reminded the Board of requirements from the Historical District Construction Design Standards (HDCDS).

Per the evaluation process detailed in the HDCDS, the Board made the following findings of facts regarding the proposal:

1. The subject property is historic and located in a largely-intact, historically, architecturally, and culturally-significant area.
2. The subject certificate of appropriateness application complied with the HDCDS.

After discussion and upon a Motion by Gene Gaulin, seconded by Quinn Witte, the Board unanimously denied the application due to the business owner not being present to discuss the application.

**The sixth item of business** was consideration of a certificate of appropriateness (COA) application for repair and renovations at 3 College Street.

Planning Director Breakfield reminded the Board of requirements from the Historical District Construction Design Standards (HDCDS).

Per the evaluation process detailed in the HDCDS, the Board made the following findings of facts regarding the proposal:

1. The subject property is historic and located in a largely-intact, historically, architecturally, and culturally-significant area.
2. The subject certificate of appropriateness application complied with the HDCDS.

After discussion and upon a Motion by Ed Wood, seconded by Linda Lowman, the Board unanimously approved the application as submitted.

**The seventh item of business** was consideration of a certificate of appropriateness (COA) application for repair and renovations at 36 North Congress Street.

Planning Director Breakfield reminded the Board of requirements from the Historical District Construction Design Standards (HDCDS).

Per the evaluation process detailed in the HDCDS, the Board made the following findings of facts regarding the proposal:

1. The subject property is historic and located in a largely-intact, historically, architecturally, and culturally-significant area.
2. The subject certificate of appropriateness application complied with the HDCDS.

After discussion and upon a Motion by Ed Wood, seconded by Linda Lowman, the Board approved the application as submitted with Diane Hanlon voting in opposition.

**The eighth item of business** was consideration of a certificate of appropriateness (COA) application for signage at 3 North Congress Street (Yog-AHHH!).

Planning Director Breakfield reminded the Board of requirements from the Historical District Construction Design Standards (HDCDS).

Per the evaluation process detailed in the HDCDS, the Board made the following findings of facts regarding the proposal:

1. The subject property is historic and located in a largely-intact, historically, architecturally, and culturally-significant area.
2. The subject certificate of appropriateness application complied with the HDCDS.

After discussion and upon a Motion by Quinn Witte, seconded by Diane Hanlon, the Board unanimously approved the application as submitted.

**The ninth item of business** was consideration of a certificate of appropriateness (COA) application for façade renovation at 1662 East Alexander Love Highway (On the Run/Clipper Petroleum).

After discussion and upon a Motion by Beth Bailey, seconded by Gene Gaulin, the Board unanimously approved the application as submitted.

**The tenth item of business** was consideration of a certificate of appropriateness (COA) application for signage at 1662 East Alexander Love Highway (On the Run/Clipper Petroleum).

After discussion and upon a Motion by Gene Gaulin, seconded by Linda Lowman, the Board unanimously approved the application as submitted.

**The eleventh item of business** was an update regarding the roof color selection for Fire Fighter Park.

After discussion and by affirmation, the Board agreed to the roof color being copper metallic.

There being no further business, the meeting was adjourned at 8:10 pm.

Respectfully submitted,

C. David Breakfield, Jr. AICP, MCP  
Planning Director

cc: Lisa Wallace, City Manager  
File, Board of Architectural Review 3/4/19